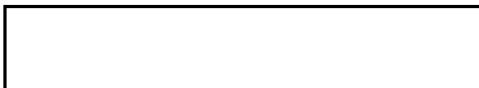


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16 November 1948

General Counsel

Floor plans for Office of General Counsel.

1. Attached herewith are the floor plans for the Office of the General Counsel in the Administration Building.

2. Mr. Houston, the General Counsel, will be in room 222; Mr. Pforzheimer, the Assistant General Counsel, will be in room 223; [redacted] will be in room 224 which is presently composed of rooms 224 and 224-A, from between which the partition is to be removed; and, Mr. Warner, the Assistant General Counsel will be in room 220 across the hall.

3. It is requested that the Office of the General Counsel be permitted to keep all lines which they presently use. These lines are [redacted] in North Interior, and [redacted] in the Administration Building.

4. If it were possible, it is requested that we be furnished with "100-Key" equipment for the office so that all lines can be on one box. If this is impossible, we would like to install the light system which is presently in use in our office in the North Interior Building.

5. It is understood that intercommunication equipment has been assigned to Mr. Houston and Mr. Pforzheimer.

6. Both the offices in North Interior and the Administration Building are equipped with buzzers, and it is desired that these also be transferred with the telephones.


Lawrence R. Houston

Attachments:

Floor plans for rooms 220, 222,
223 and 224, Administration Bldg.

WLP:blc